



DEPARTMENT OF FORESTRY AND FIRE PROTECTION
OFFICE OF THE STATE FIRE MARSHAL

Fire and Life Safety Division
P.O. Box 944246
SACRAMENTO, CA 94244-2460
(916) 568-3801
Website: www.fire.ca.gov



May 15, 2020

Dear Chief:

This letter is to bring to your attention the new Priority Building Inspection Program and the requirements and business processes between our departments for mandated inspections. On June 27, 2019, Senate Bill 85 made a change to Health and Safety Code Sections 13146.1 and 13217 requiring the Chief of any city, county, or city and county fire department or fire protection district shall indicate in writing to the State Fire Marshal by June 30 of each applicable year if the inspections of jails or places of detention and high rises will be conducted by the Chief or the Chief's authorized representative.

In order to meet this requirement for the 2020 year, our office will be sending an email to your department's general email address that is listed in the California Professional Firefighters Online Fire Department Directory by June 1st. If the email address listed in the directory is not current please email us the updated information to OSFMlocalfireinfoupdate@fire.ca.gov.

The email will have an excel spreadsheet attached please complete it by providing us with the list of high rises, jails, R-1/R-2 occupancies, and schools in your jurisdiction. The State Fire Marshal's Office will use this information to establish an electronic process to track these occupancies for the mandated annual inspections in our tracking system GOVmotus.

Once we have your account established in GOVmotus, you will receive an email with a temporary password. This account will be where your agency will notify us as to whom will be doing the inspections, as well as submitting the required copies of your inspection reports on the inspections you perform beginning in 2021.

If you have any questions regarding the Priority Building Inspection Program, please do not hesitate to contact Supervising Deputy Sandy Margullis at (916) 568-2958. Thank you for your attention to this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read "Stephen C. Guarino".

STEPHEN C. GUARINO
Chief