



GENERAL OR LIMITED APPLICATOR APPLICATION PROCESS

General Applicator: A Flame-Retardant Application Company that engages in the business of or performs for a fee the application of a flame-retardant compound or chemical to **any textile** including decorative materials.

Limited Applicator: A Flame-Retardant Application Company that engages in the business of or performs for a fee the application of a flame-retardant compound or chemical to **nontextile** decorative items, including Christmas trees.

A Flame-Retardant Application Company may employ a number of applicators. Individual applicators in business for themselves shall be considered as Flame-Retardant Application Companies.

All companies applying for California State Fire Marshal (CSFM) registration as a General or Limited Applicator are required to follow the procedures outlined below. Failure to meet the requirements of these procedures will result in the application package being returned.

GENERAL APPLICATOR APPLICATIONS MUST INCLUDE:

- 1) Complete application <https://osfm.fire.ca.gov/media/3112/application-for-general-applicator.pdf>. You will need to provide a description of the method(s) of application used and a summary of practical experience in the flame retardant chemical application process.
- 2) Appropriate fee of \$175.00.
- 3) Photographs of the equipment and facilities that are used in performing your work.

The Examination Process:

- After the CSFM has reviewed and approved the application, a letter of eligibility to take the examination will be mailed to each applicator noted on the Application.
- After receipt of the letter of eligibility, each applicator shall schedule an examination date.
- The examinations are proctored by CSFM staff at three locations within California (Sacramento, Monrovia, and El Segundo).
- The examination includes questions on California flame retardant laws and regulations, the technical aspects of flame-retardant chemicals, fabrics, and materials.
- A score of 70% is considered as minimum for passage.
- Study materials on the laws and regulations can be found at:
<https://osfm.fire.ca.gov/media/3105/laws.pdf> and
<https://osfm.fire.ca.gov/media/3107/regulations.pdf>
- After passing the examination, a Certificate of Registration will be mailed to the Flame Retardant Application Company listing the Applicator(s).

LIMITED APPLICATOR APPLICATIONS MUST INCLUDE:

- 1) Complete application <https://osfm.fire.ca.gov/media/3113/application-for-limited-applicator.pdf>. You will need to provide a description of the method(s) of application used and a summary of practical experience in the flame retardant chemical application process.
- 2) Appropriate fee of \$85.00.
- 3) For Christmas trees: Photographs or catalogue pictures of the equipment to be used and photographs or a description of the type of shelter which will be provided to keep the trees dry both before and after applying the chemical treatment.
- 4) For other nontextile items other than Christmas Trees: Photographs of the equipment and facilities that are used.

The Examination Process:

- After the CSFM has reviewed and approved the application, a letter of eligibility to take the examination will be mailed to each applicator noted on the Application.
- After receipt of the letter of eligibility, each applicator shall schedule an examination date.
- The examinations are proctored by CSFM staff at three locations within California (Sacramento, Monrovia, and El Segundo).
- The examination includes questions on California flame retardant laws and regulations and the general experience and knowledge in the flame retardant application process.
- A score of 70% is considered as minimum for passage.
- Study materials on the laws and regulations can be found at:
<https://osfm.fire.ca.gov/media/3105/laws.pdf> and
<https://osfm.fire.ca.gov/media/3107/regulations.pdf>
- After passing the examination, a Certificate of Registration will be mailed to the Flame Retardant Application Company listing the Applicator(s).