**Date:** January 16, 2015  
**To:** Ronny J. Coleman, Chairman  
Statewide Training and Education Advisory Committee  
c/o State Fire Training  
**From:** Mark Romer, Fire Service Training Specialist  
**Subject/Agenda Action Item:** Update to Inspector II Curriculum Prerequisites  

**Recommended Actions: Information/Discussion**  

**Background Information:**  

In 2010 STEAC approved the new Fire Inspector curriculum. This new curriculum set the stage for the development of State Fire Training's (SFT) new Curriculum Development Handbook and a significant shift in how SFT would develop courses and programs for the future.  

Since the creation of the Curriculum Development Handbook SFT has identified some inconsistencies in the Inspector II Certification Track course prerequisites. This report is to identify those inconsistencies and to advise STEAC of the changes that have been made to the Course Information and Requirements Manual (CIRM) and course plans.  

**Analysis/Summary of Issue:**  

During the development of the Inspector series the cadre worked on the prerequisites for each course and what the requirements are for becoming certified at each level. For Inspector I, each course builds on the other hence the 1A became the prerequisite for 1B and 1B became the prerequisite for 1C etc. But when the cadre looked at and set the prerequisite level for Inspector II series of courses they recommended that a candidate hold a Fire Inspector I Certification. This model does not line up with the recommendation within NFPA 1031 (see below) or with the rest of SFT certification tracks that have been rewritten under the new model.  

5.1* General. The Fire Inspector II shall meet the job performance requirements defined in Chapter 4 and Sections 5.2 through 5.4.  

To bring the Inspector II courses into alignment with NFPA and our development model the course plans and CIRM were adjusted to reflect the following change:  

**Prerequisites:**  

- Inspector 2A - Inspector 1A, 1B, 1C and 1D or Fire Prevention 1A, 1B, and 1C  
- Inspector 2B - Inspector 2A  
- Inspector 2C - Inspector 2B  
- Inspector 2D - Inspector 2C  

"The Department of Forestry and Fire Protection serves and safeguards the people and protects the property and resources of California."
**Course Information and Required Materials**

**October 2014**

**Course:** Fire Inspector 2A: Fire Prevention Administration (2010)

**Hours:** 16

**Designed For:** The certified Fire Inspector I advancing to the Fire Inspector II classification

**Description:** This course provides students with a basic knowledge of the administrative requirements related to the roles and responsibilities of a Fire Inspector II including processing permit and plan review applications, enforcing permit regulations, investigating complex complaints, recommending modifications to codes and standards, recommending policies and procedures for inspection services, generating written appeals correspondence, initiating legal action, evaluating inspection reports, and proposing technical reference material acquisition.

**Prerequisites:** Fire Inspector 1A, 1B, 1C, and 1D OR Fire Prevention 1A, 1B, and 1C

**Certification:** Fire Inspector II

**Standard:** Complete all summative tests with a minimum score of 80%.
Complete all activities and formative tests.

**Max. Class Size:** 40

**Restrictions:** None

### Required Student Materials

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### Reference Manual Options:


### Required Instructor Materials

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### Reference Manual Options


Or a combination of the following:


- Online Instructor Resources - Activities CURRENT SFT

### Vendors

FIRE INSPECTOR 2A COURSE CONTENT

Unit 1: Introduction
- Topic 1-1: Orientation and Administration
- Topic 1-2: Fire Marshal Certification Process
- Topic 1-3: Definition of Duties

Unit 2: Processing Permit & Plan Review Applications
- Topic 2-1: Processing Permit Applications
- Topic 2-2: Enforcing Permit Regulations
- Topic 2-3: Processing Plan Review Applications

Unit 3: Complex Complaints
- Topic 3-1: Investigating Complex Complaints

Unit 4: Modification of Codes and Standards
- Topic 4-1: Recommending Modifications to Codes and Standards

Unit 5: Policies, Procedures, & Processes for Inspection Services
- Topic 5-1: Recommending Policies and Procedures for Inspection Services
- Topic 5-2: Generating Written Appeals Correspondence
- Topic 5-3: Initiating Legal Action
- Topic 5-4: Evaluating Inspections Reports

Unit 6: Technical Reference Material Acquisition
- Topic 6-1: Proposing Technical Reference Material Acquisition
Fire Prevention Administration

Course Plan

Course Details

Certification: Fire Inspector II


Description: This course provides students with a basic knowledge of the administrative requirements related to the roles and responsibilities of a Fire Inspector II including processing permit and plan review applications, enforcing permit regulations, investigating complex complaints, recommending modifications to codes and standards, recommending policies and procedures for inspection services, generating written appeals correspondence, initiating legal action, evaluating inspection reports, and proposing technical reference material acquisition.

Designed For: The certified Fire Inspector I advancing to the Fire Inspector II classification

Prerequisites: Fire Inspector 1A, 1B, 1C, and 1D OR Fire Prevention 1A, 1B, and 1C

Standard: Complete all activities and formative tests.

Complete all summative tests with a minimum score of 80%.

Hours:

Lecture: 10:30

Activities: 4:30

Testing: 1:00

Hours (Total): 16:00

Maximum Class Size: 40

Instructor Level: Primary Instructor

Instructor/Student Ratio: 1:40

Restrictions: None